

# Youthworks

## Application for Employment

Position (s) Applied For: \_\_\_\_\_

### Applicant's Personal Details:

Name: 

<i>Last</i>	<i>First</i>	<i>Middle Initial</i>
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### Current Information:

Street Address	City, State	Zip Code

Home Phone:	Other Phone:	Email Address:

### Permanent Address (If Different):

Street Address	City, State	Zip Code

Dates Available for Employment: \_\_\_\_\_

Why are you interested in this position? \_\_\_\_\_  
 \_\_\_\_\_

Have you ever been convicted of a criminal offence in either civilian or military court?  
 \_\_\_\_\_ Yes \_\_\_\_\_ No (If yes, please give details on separate sheet).

### Education:

Name of School (Most recent first)	Location (City, State)	Dates Attended (From/ To)	Major/ Area of Study	Type of Degree/ Certificate	Date Received

**Professional Licensure:** If licensed, provide the following:

Type of Licensure: (i.e. - Licensed Social Worker) \_\_\_\_\_

Issued By: (i.e. - ND Board of Social Work Examiners) \_\_\_\_\_

Expires: \_\_\_\_/\_\_\_\_/\_\_\_\_

**Employment History: (Start with your current or most recent employer)**

Name of Company	Dates	Job Title/ Duties
<b>Organization:</b> _____ _____ <b>City, :</b> _____ <b>State:</b> _____ <b>Zip:</b> _____	<b>From:</b> ___/___/___ <b>To:</b> ___/___/___ <b>Hrs/Week:</b> _____ _____	<b>Job Title:</b> _____ <b>Duties:</b> _____ _____ _____
<b>Supervisor Name</b>	<b>Contact Permission</b>	<b>Reasons For Leaving</b>
_____ <b>Phone:</b> _____ <b>Email:</b> _____	_____ <b>No</b>	_____ _____ _____ _____

Name of Company	Dates	Job Title/ Duties
<b>Organization:</b> _____ _____ <b>City, :</b> _____ <b>State:</b> _____ <b>Zip:</b> _____	<b>From:</b> ___/___/___ <b>To:</b> ___/___/___ <b>Hrs/Week:</b> _____ _____	<b>Job Title:</b> _____ <b>Duties:</b> _____ _____ _____
<b>Supervisor Name</b>	<b>Contact Permission</b>	<b>Reasons For Leaving</b>
_____ <b>Phone:</b> _____ <b>Email:</b> _____	_____ <b>No</b>	_____ _____ _____ _____

Name of Company	Dates	Job Title/ Duties
<b>Organization:</b> _____ _____ <b>City, :</b> _____ <b>State:</b> _____ <b>Zip:</b> _____	<b>From:</b> ___/___/___ <b>To:</b> ___/___/___ <b>Hrs/Week:</b> _____ _____	<b>Job Title:</b> _____ <b>Duties:</b> _____ _____ _____
<b>Supervisor Name</b>	<b>Contact Permission</b>	<b>Reasons For Leaving</b>
_____ <b>Phone:</b> _____ <b>Email:</b> _____	_____ <b>No</b>	_____ _____ _____ _____

**References:**

<b>Name</b>	<b>Relationship</b>
<b>Address</b>	<b>Phone</b>

<b>Name</b>	<b>Relationship</b>
<b>Address</b>	<b>Phone</b>

<b>Name</b>	<b>Relationship</b>
<b>Address</b>	<b>Phone</b>

How did you learn about this position? \_\_\_\_\_

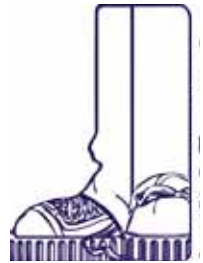
**Declarations:**

*I declare that I understand that this is an application for a position only and does not imply any promises of employment on behalf of Youthworks.*

*I the undersigned applicant hereby declare that all of the information on this Application Employment Form is accurate and true and I understand that any falsehood or omission on my part may be grounds for future dismissal from the position or withdrawal of an offer of employment.*

**SIGNATURE** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Youthworks**  
**221 West Rosser Avenue**  
**Bismarck, ND 58501**  
**(701) 255-6909**



<b>For Internal Use Only</b>		
Background Checks- <input type="checkbox"/> Child Protection <input type="checkbox"/> Local Law Enforcement <input type="checkbox"/> State-wide Records Check <input type="checkbox"/> Federal (Fingerprints)	<input type="checkbox"/> Citizenship (I-9) <input type="checkbox"/> Withholding (W-4) <input type="checkbox"/> Confidentiality Agreement <input type="checkbox"/> Abuse and Neglect <input type="checkbox"/> Youthworks Policy-Abuse & Neglect	<input type="checkbox"/> Reference Check Received/ Reviewed